

# **Citizens' Bond Oversight Committee Audit Report**

**Project:** **Project D-3, Westlake Charter School Site Relocation**

**Site Inspection Date:** **3/3/08**

**Records Inspection Date:** **3/27/08**

## **Project Summary:**

Relocation of Westlake Charter School was proposed, and approved, to accommodate enrollment growth.

The scope of this project consisted of moving the school's portable classrooms from Two Rivers Elementary to Natomas Middle School. The project team was responsible for minor clean up at Two Rivers including sidewalk repair. At Natomas Middle School, they had to move a portion of the ground water loop system, and complete the utilities and the pads at the site in preparation for re-seating the portables. Two classrooms had to be converted for use by both schools.

The board allocated approximately \$1.1M for this project. The final expenditures were \$1,107,715.

## **Site Inspection:**

Committee members, Giselle Jayme, Edward Lewis, and Raul Ramirez met with Linda Griffith, NUSD Facilities and Planning Technician, on 3/3/08. We were given a tour of the kindergarten through fourth grade campus. The relocated structures were connected to existing structures. As part of this project, Natomas Middle School's computer lab was relocated from the new Westlake Charter campus to Natomas Middle's campus so that Westlake could have a combination library and media center. Principal Christine Smith joined us at one point and commented that teachers and staff are happy to be at Westlake. Additionally, the demand for student seats at Westlake exceeds the current capacity. Enrollment at Westlake is highly sought after. Overall, the relocation of Westlake Charter has served the Community and District well.

## **Records Inspection:**

On 3/27/08, Committee members Giselle Jayme and Raul Ramirez met with Sherry Duschka at the District office to review the expenditures and associated invoices for this project. The District's records and invoices were provided for review. These documents were comprehensive and well organized.

## **Citizens' Bond Oversight Committee Audit Report**

### **Records Inspection (continued):**

Overall, the documents reviewed indicated that the expenditures and associated financial statements accurately reflect the costs for Project D-3, Westlake Charter School Site Relocation.

Respectfully Submitted,

*Raul C. Ramirez*

Raul C. Ramirez

Citizens' Bond Oversight Committee