

District English Learner's Advisory Committee (DELAC)
Natomas Unified School District

Meeting Minutes for Thursday, November 21, 2019

A. Welcome/Call to Order

The meeting was called to order at 5:33 p.m. on Thursday, November 21, 2019, located in the Board room by Mary Lynch. A quorum of officers was met.

B. Review of DELAC Norms

Mary Lynch reviewed the DELAC norms.

C. Introduction of the new DELAC officers for 2019-20

Mary Lynch introduced the new President, Mary Gutierrez; Co-Chair, Elia Flores (absent during roll call, but came later); and Secretary, Robert Toledo for the 2019-20 school year.

D. DELAC Bylaws Subcommittee

Mary Lynch handed out interest forms to serve on the DELAC Bylaws Subcommittee.

E. Activity-Team Sharing and Review Needs Assessment

The Needs Assessment is a way to give feedback at your site ELAC meeting about your site. NUSD will use the information provided from the ELAC Needs Assessment for discussion and decision making at DELAC meetings. It is also a guiding document for the NUSD Local Control and Accountability Plan (LCAP).

A sample Needs Assessment was handed out for review.

- Parent question - Where and when they could meet? Mary replied she is available anytime including weekends.

Mary requested feedback:

- Can they receive school information in a parents' home language?
- What services would you like to see added for your student?
- How can parents support teachers?
- Be aware of English learners' struggles and obstacles to understand directions and instructions.
- What barriers do you face as an English Learner parent?
- Can NUSD offer daycare for site-based meetings or events?

F. Unscheduled Oral Communication

- Andrea Mitchel is holding ELAC Meetings at IHS.
- Lisa Van Horn is an Assistant Principal (AP) at Natomas High School. They are holding Safety, Optimism, Achievement, and Respect (SOAR) meetings.
- Stephanie Steuteville is a teacher at Natomas Middle School. Our conversation this year has been very rich and digging into the School Plan for Student Achievement.
- Sandra Camarena from Witter Ranch spoke about the budgets for their site have changed and they wanted to know if the funds still exist. They are concerned the funds are in one pot and they will not be used for English Learners.

G. Parent University Updates

Lisset Mijares presented about Parent University. The focus is to engage and empower parents through partnerships with school communities and NUSD to help their students achieve success.

<https://natomasunified.org/parent-university/>

Short Term Independent Studies is used when your child will miss more than five days of school. A video was played in both English and Spanish. Connect with your child's teacher if you plan an extended vacation for the holidays.

The Parent Project, a part of the Latino Leadership Council, presented about their parent workshops held at Natomas High School every Thursday starting January 30, 2020.

H. Human Resources Plan

Meaghan Phillips passed out handouts about Teacher Credentialing. Human Resources has a process to make sure that teachers are qualified to teach English Learner students. During the hiring process, they check teachers' authorizations and after school has started they request a list of all English Learner teachers in the district and double-check their credentials on the state web site.

I. Review of Minutes

Mary Lynch asked for the minutes to be reviewed. In the future, the DELAC minutes will be available to parents and to write any comments on the minutes.

J. Reclassification and ELPAC Testing

Elaine presented the changes to the reclassification process. This year they need an overall score of four (4) on the ELPAC, whereas last year they needed a three (3) to reclassify. Elaine introduced Deb Buffleben and Rob Schopen, the EL Teachers On Special Assignment (TOSA) for NUSD. The Natomas Unified English Learner Reclassification Criteria 2019-20 for K-12 and Starting Smarter were passed out for parent review. To learn more about your child's English Language Proficiency Assessments for California (ELPAC) test scores, visit the Starting Smarter website at <https://elpac.startingsmarter.org>.

- Parent question - What about the kids that passed the ELPAC last year?

K. LCAP Presentation

Mary Lynch presented about the LCAP. The LCAP is a three-year process and document that communicates locally defined goals, actions and services to achieve those goals, expenditures associated with those actions and services, and targets and metrics to measure progress.

The LCAP is intended to connect funding decisions with measurable outcomes for our students.

- A parent talked about how their ELAC shares information with their School Site Council and how that impacts the LCAP.

CLOSURE: Mary talked about making goals and how a "...goal without a plan is just a wish."

L. Adjournment: Meeting was adjourned at 7:03 p.m.