

**District English Learner's Advisory Committee (DELAC) Natomas Unified School District  
Meeting Minutes for Monday, August 24, 2020**

**A. Welcome/Call to Order**

Meeting was called to order at 5:34 pm. Meeting held virtually via Zoom

**B. Review of DELAC Norms**

Norms were discussed and presented on slide deck

**C. Learning Continuity and Attendance Plan Review: Diedra Powell**

Learning Continuity and Attendance Plan replaces the LCAP (same acronym)

- 1) Major areas required for the plan: some major areas are;
  - a) In person instruction and safety- spaced out desks, hand sanitizer, directional arrows
  - b) Distance learning- live instruction at least 3 hours per day, 30 minutes of independent/group work, no less than 30 minutes of school connectedness, office hours daily no less than 50 minutes
  - c) access to devices and connectivity- Equity of access to technology. Test it Thursday- Encouraging people to test tech before school
  - d) Staff roles and responsibilities- Teachers, SPED, Classified Employees (modified alternative duties), increased Social Workers
  - e) Support for Pupils with Unique Needs- SPED, EL, Foster and homeless youth

**Draft plan is detailed, 37 pages. Can read details for every required area**
- 2) Stakeholder Efforts- Most engagement came from families, staff, sent out surveys. Have been engaging since March and has influenced some of the actions for this plan. Our funding depends on our local input and stakeholders.
- 3) Some approved major actions to date
- 4) Timeline- DELAC provide feedback 8/24, Present draft plan on 9/9, 9/23 Board Meeting, 9/30 deadline to submit to County Office of Education
- 5) Feedback and Input- Email the form after meeting and respond to them in writing

Mary Lynch: Link? No link sent out widely, link will be shared to the public after the board meeting. Megan has the link and draft plan and will send out to group

**D. Brief English Learner Updates: Elaine Wallace**

- 1) Stakeholder engagement:

Held a virtual summer school program for 46h-8th grade students who are new comers, at risk, or are EL students. 80 students in program and pilot online programs.

- Near Pod- online lesson design program designed for EL students, NUSD purchased Near Pod 90% preferred this program
- Imagine Learning- NUSD purchased for newcomers and consider expanding K-6th
- English 3D- Secondary

Professional Development- provided optional PD  
ELD TOSAs who will be available to help with PD  
QTEL- Trains EL teachers

Questions:

- Would like specific pages to read on the Draft Plan for EL. Diedra to provide specific pages
- How was 20 designated for ELD? Elementary; trying to stick to what we traditionally do in our regular day

2) Review of Annual Notification Letter:

Normally when a student enrolls and parent fills out Home Language Survey, marks EL they will take the initial ELPAC and test EL or Language Proficient. Recently received guidance from the state that we can resume ELPAC testing.

Current English Learners will receive the Annual Notification Letter. Some items in the letter are:

- Reclassification Criteria

Questions: Roberto, Letters have acronyms. Acronyms are in the Master Plan. Elaine can pull some into the letter

Students with disabilities, alternate reclassification? Letter states we have an alternate reclassification process, IEP teams review the student. Maybe some clarity with students with IEP, will process on how to bring clarity for parents.

3) English Learner Master Plan now on our District Webpage. 70 page document.  
<https://natomasunified.org/content/uploads/2020/08/English-Learner-Master-Plan-2020-2025.pdf>

## **E. Annual Overview of Parent University**

Parent University: Program to support Parents with engagement opportunities, workshops, resources.

Focus is on 3 strands:

1. College and Career Readiness: College Prep Workshop Day (play YouTube of 2019 College Prep Workshop Day)
2. Health and Wellness: Nutrition Services, Health and Wellness Fair,

3. Parenting Awareness- Parent Tech Night, Love and Logic, Strengthening Families

Resources:

- Link to Parent University Website on our District website  
<https://natomasunified.org/parent-university/>
- Videos
- Virtual Workshops

Student Board Member: This year is Estaphanie Garcia, RFEP student. Former EL student

## **F. Goal Setting**

Goal setting with our kids. Group sharing “problem and solution”.

Goal to have one person from every site to attend. Parent numbers will drop since we are doing virtual

Go Guardian and Parent Portal

Designated Office Hours

## **G. CLOSURE: DELAC Meeting adjourned at 6:55 pm**

Next DELAC meeting Sept 24th, reach out to at least one parent and bring them to next meeting.

Suggestions for Next Meeting? Activities?

Reminder, next meeting’s theme is wear school colors or a favorite shirt or something that has meaning to you.