



Jefferson
SCHOOL
HOME OF THE **JAGUARS**

JEFFERSON SCHOOL SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY

As authorized under ESEA, as amended

School Year 2019-2020
Revision Date: 12/10/18

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Overview

In support of strengthening student academic achievement, **NATOMAS UNIFIED SCHOOL DISTRICT** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. The policy establishes the district's expectations and objectives for meaningful parent and family involvement and describes how the district will implement a number of specific parent and family engagement activities.

The **NATOMAS UNIFIED SCHOOL DISTRICT** agrees to implement the following requirements as outlined in Section 1116 of the ESEA, as amended:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. [§1118(c)(3)]
- Update the school parent and family member policy periodically to meet the changing needs of parents and the school, distribute it to the parents and family members of participating children, and make the parental involvement policy available to the local community. [§1118(b)(1)]
- In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended, in a format and, to the extent practicable, in a language such parents understand. [§1116(e)(4)]
- If the schoolwide program plan under Section 1114(b)(2) of the ESEA, as amended, is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district. [§1118(c)(5)]
- The school district will be governed by the following definition of parental involvement and expects that its Title I, Part A schools will carry out programs, activities, and procedures in accordance with this definition:
 - Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
 - that parents play an integral role in assisting their child's learning;
 - that parents are encouraged to be actively involved in their child's education at school;
 - that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and
 - the carrying out of other activities, such as those described in section 1116. [§8101(39)]

Required Parent and Family Engagement Policy Components

Joint Development

JEFFERSON SCHOOL will take the following actions to involve parents and family members in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I, Part A programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Jefferson School will provide parents and family members the opportunity to review the school parents and family engagement policy each year within School Site Council (SSC) meetings, English Learner Advisory Council (ELAC) meetings, Coffee and Conversation meetings with the principal, as well as within the Annual Title 1 Parent Meeting. Parents will be involved in the planning, review and improvement of the policy and its components in order to continuously improve opportunities for parents and family members to be involved in parental involvement programs at Jefferson School.

Annual Title I, Part A Meeting

JEFFERSON SCHOOL will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I, Part A program, the nature of the Title I, Part A program, the parents' requirements, the school parent and family policy, the schoolwide plan, and the school-parent compact.

Jefferson School will hold the Annual Title 1 meeting at the start of each academic school year. At the Annual Title 1 meeting parents will be informed of the requirements of Title 1 and the school's participation as well as the parents' rights to be involved.

Communications

JEFFERSON SCHOOL will take the following actions to provide parents of participating children the following:

- Timely information about Title I, Part A programs.
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- Information related to the school and parent and family member programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Jefferson School will include the School-Parent Compact within the Student and Staff Handbooks each year. Student handbook reviews it an expectation of each parent and/or family that attends Jefferson School in which parents, students, the classroom and/or homeroom teacher and principal will sign and return. The signed School-Parent Compact will be filed with the classroom and/or homeroom teacher. Jefferson School will also communicate with parents and family members throughout the school year including information related to school and parent programs, meetings and other activities to parents in a variety of formats (Infinite Campus phone messages and emails, hard copy notices, school website, etc...) to the extent practicable and in a language parents can understand. The compact will be posted on school's website and a hard copy will be available in the front office.

School-Parent Compact

JEFFERSON SCHOOL will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Jefferson School will provide School Site Council (SSC), English Learner Advisory Council (ELAC), PTA group, and/or Coffee and Conversation participants the opportunity to review the School-Parent Compact and provide feedback. Staff and student leadership input will be used as well. Adjustments may be made based on feedback from all stakeholders listed before the final approval will be made and included into Student and Staff Handbooks as well as being published on the school website.

Reservation of Funds

The **JEFFERSON SCHOOL** will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental and family engagement is spent. (*Only applicable to districts with an allocation of \$500,000 or more.*)

- Funds reserved under this section by the district agency shall be used to carry out activities and strategies consistent with the district's parent and family engagement policy, including not less than 1 of the following:
 - (i) Supporting schools and nonprofit organizations in providing professional development for local educational agency and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
 - (ii) Supporting programs that reach parents and family members at home, in the community, and at school.
 - (iii) Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
 - (iv) Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
 - (v) Engaging in any other activities and strategies that the local educational agency determines are appropriate and consistent with such agency's parent and family engagement policy.

Jefferson School will involve parents in the decision making of how the 1% reservation of Title 1, Part A funds are spent based on feedback from stakeholders with the final approval of School Site Council (SSC) and English Learner Advisory Council (ELAC).

Coordination

JEFFERSON SCHOOL will coordinate and integrate parent and family engagement strategies under Title I, Part A with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

Jefferson will coordinate and integrate parent and family engagement strategies through the use of district resources and programs (NUSD Parent University) as well as outside organizations and community partnerships to provide additional supports and resources to families at Jefferson School.

Building Capacity of Parents and Family Members

JEFFERSON SCHOOL will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following:

- Providing parents and family members with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Providing parents and family members materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement
- Providing assistance to parents of participating children, as appropriate, in understanding such topics as the following:
 - The challenging State academic standards.
 - The State and local academic assessments.
 - The requirements of Title I, Part A.
 - How to monitor a child's progress.
 - How work with educators to improve the achievement of their children.

Jefferson School works in conjunction with NUSD Parent University will provide workshops, conferences, classes, online resources or other materials to support parents and family members in helping their student's academic success which is in alignment to the district core beliefs that all students can learn and succeed. Jefferson School will work with the NUSD Parent University program to survey parents and family members on the different topics in which parents and family members would like more information and resources in order to drive what is offered to parents and family members of NUSD, in particular Jefferson School.

Building Capacity of School Staff

JEFFERSON SCHOOL will, with the assistance of its parents, educate its teachers, specialized instructional support personnel, principals, other school leaders, and other staff on how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs and build ties between parents and schools.

Jefferson School will work to provide workshops, conferences, trainings, webinars and online resources that will address the academic supports and/or extensions and social emotional aspects of student achievement at Jefferson through the use of, but not limited to, NUSD Parent University.

JEFFERSON SCHOOL will provide other reasonable support for parental involvement activities under Section 1118 as parents may request.

Jefferson School will work to provide other reasonable support for parental involvement through School Site Council, English Learner Advisory Council (ELAC), Parent Teacher Association (PTA), etc... to support added parental involvement through activities such as harvest/spring festivals, after school dances, field trips, assemblies, etc... throughout the course of the year.

Adoption

This school parent and family member engagement policy has been developed jointly and agreed on with parents of children participating in Title I, Part A programs, as evidenced by _____.

This policy was adopted by the **JEFFERSON SCHOOL** on **[Insert Date]** and will be in effect for the period of **2019-20120 school year**. The school district will distribute this policy to all parents of participating Title I, Part A children on or before **November 1st**.

Printed Name of Principal

Signature of Principal

Date