

NATOMAS UNIFIED SCHOOL DISTRICT

**REQUEST FOR PROPOSALS**

**Architectural/Design Services Pool  
RFP 23-01**

**ADDENDUM NO. 1**

**March 16, 2023**

**Issued by:**

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1. **Question:** Can the district give us the schools and the sure footages of each?

Site	2022
American Lakes School	87,384
Bannon Creek School	80,085
H Allen Hight	77,453
Jefferson School	79,762
Natomas Park Elementary	70,118
Two Rivers Elementary	59,482
Witter Ranch Elementary	60,608
Natomas Middle School	110,272
Heron School	80,672
Discovery High School	31,314
Inderkum High School	178,037
Natomas High School	197,345
Leroy Greene Academy	73,802
NP3 Elementary	46,094
NP3 Middle/High School	101,304
STAR Academy	58,639
Westlake Charter School	84,000
Ed Center	35,648
Service Center	53,550
NCS	110,112
Heredia-Arriaga School	66,133

2. **Question:** Would the master planning architect be restricted or precluded from providing A&E services on projects identified and prioritized from the master plan.

**Answer:** No, the master planning architect will not be restricted from working on other projects.

3. **Question:** What degree of community and district outreach is the district anticipating to be included in the master planning process (site committees, community outreach, surveys, etc.)?

**Answer:** There may be some stakeholder engagement, however not to the extent of a full blown master plan development.

4. **Question:** Please confirm that it is acceptable to submit the sample facility master plan as an electronic copy on flash drive.

**Answer:** Yes, the sample FMP can be provided on a flash drive.

5. **Question:** Under which tabbed section would you like us to provide the signed Certification, RFQ/P Form A, and RFQ/P Form B? Additionally, please confirm that these required forms will not count towards the 30-page limit.

**Answer:** These certification and form pages will not count towards the 30-page maximum. Please add a final tab (FORMS).

6. **Question:** Would the District consider excluding Section 1. Cover Letter from the 30 page limit?

**Answer:** Yes, the cover letter can be excluded from the 30 page limit.

7. **Question:** Would the District consider excluding Section 10. Insurance from the 30 page limit?

**Answer:** Yes, the insurance form can be excluded from the 30 page limit.

8. **Question:** Would the District consider excluding Section 16. Fee Estimate Range/Terms from the 30 page limit?

**Answer:** Fee estimate will be included in the 30 page limit.

9. **Question:** Are Facility Condition Assessments required?

**Answer:** The District will provide information on what has been completed from the 2017 Master Plan, facility assessments will be updated from this information.

10. **Question:** Are Educational Specifications required?

**Answer:** Yes, update to the K-8 specification and development of a High School Specification will be part of the FMP process.

11. **Question:** Are you able to provide the 2017 masterplan?

**Answer:** The 2017 NUSD Facilities Master Plan is available on our website.

12. **Question:** *Does performing the Master Plan preclude our firm from working on other projects?*

**Answer:** See question 2.

13. **Question:** *Please Clarify: 17a. A copy of a facility master plan requested. Is a web-based deliverable acceptable shared as a web link or does it need to be a multi-page PDF printed?*

**Answer:** A web based deliverable is acceptable, please provide a link.

14. **Question:** *Is it possible to get a list that shows the square footage of each campus?*

**Answer:** See Question 1 above.

15. **Question:** *Section B, Item 4 of the RFP/Q ("Description of Firm") requests that firms "...provide evidence that the firm is in good standing and able to complete business in the State of California." Does the District have specific requirements for this evidence?*

**Answer:** Current business license, proof of architecture licenses will be sufficient.

16. **Question:** *In order to adequately respond to the requested of 17 sections within a 30-page limit, would the district also consider excluding cover letter, project experience pages, Required Forms and Section 17 Facility Master Plan from the page limit?*

**Answer:** Cover letter, required forms and the response/proposal to the Facility Master Plan are not counted towards the 30 page limit. Project experience will count towards the 30 page limit.

17. **Question:** *Within Section 4, would gross revenues for the past 3 years meet the financial strength requirement?*

**Answer:** Yes, gross revenues will fulfill the financial strength requirement.

18. **Question:** *Would the district prefer we submit the Required forms in an Appendix at the end of our response?*

**Answer:** See Question 5 above.

\*\*\*End\*\*\*