

## ARTICLE IV

### CSEA RESPONSIBILITIES

- 4.1 CSEA shall file with the Superintendent annually and keep current the following information:
1. Name, mailing address, and telephone number of CSEA and its State organization.
  2. Name, mailing address, and telephone number of the officers of CSEA.
- 4.2 Any correspondence or inquiry in the context of, or related to the “meet and negotiate” process shall be directed to the Superintendent with a copy of such inquiry or correspondence given to the District's representative.