

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting
Measure J

Location: **Heredia-Arriaga School (1800 Club Center Drive)**
Monday, August 28, 2023 - 6:00 p.m. (6:20 p.m. Tour)

AGENDA

I. Roll Call

Present:

Absent:

Staff Present:

Chair: Laura Zuniga

Vice Chair: Selah Schoech

Quorum 5 | ½ 6

Meeting called to order by _____ at _____

II. Communications

A. Welcome/Introductions

III. Public Comments

Presentations from the public are limited to two (two) minutes regarding any item that is within the Committee's subject matter jurisdiction. Please note that Government Code Section 54954.2(a) limits Committee Members' responses to public comments.

IV. Information Items

A. Committee Membership

B. Form 700

C. Measure J Projects and Financial Update

V. Action Items

A. Approve April 24, 2023 Meeting Minutes

Moved by: _____ Seconded by: _____

Roll Call _____ Vote: _____

B. Approve January 23, 2023 Meeting Minutes

Moved by: _____ Seconded by: _____

Roll Call _____ Vote: _____

C. Election of Officers (one year term)

Chair

Moved by: _____ Seconded by: _____

Roll Call _____ Vote: _____

C. Election of Officers (one year term)

Vice Chair

Moved by: _____ Seconded by: _____

Roll Call _____ Vote: _____

E. Approve meeting dates for 2023-2024

Moved by: _____ Seconded by: _____

Roll Call _____ Vote: _____

4th Monday of the 2023-2024 School Year

August 28, 2023; October 23, 2023; January 22, 2024; April 22, 2024

F. Review IHS Street Improvement (Sub-Committee Member Zuniga)

VI. New Business

A. Sub-Committee Review

VII. Adjournment

Note: Assistance for the Disabled: Please contact the Deputy Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting.

STATEMENT OF ECONOMIC INTERESTS
COVER PAGE
A PUBLIC DOCUMENT

Date Initial Filing Received
Filing Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Natomas Unified School District

Division, Board, Department, District, if applicable

Your Position

Citizens' Bond Oversight Committee

Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner
(Statewide Jurisdiction)

☐ Multi-County _____

☒ County of Sacramento

☐ City of _____

☐ Other _____

3. Type of Statement (Check at least one box)

☒ **Annual:** The period covered is January 1, 2020, through
December 31, 2020.

-or-

The period covered is ____/____/____, through
December 31, 2020.

☐ **Leaving Office:** Date Left ____/____/____
(Check one circle.)

☐ The period covered is January 1, 2020, through the date of
leaving office.

-or-

☐ The period covered is ____/____/____, through
the date of leaving office.

☐ **Assuming Office:** Date assumed ____/____/____

☐ **Candidate:** Date of Election _____ and office sought, if different than Part 1: _____

4. Schedule Summary (must complete) ► Total number of pages including this cover page: _____

Schedules attached

☐ **Schedule A-1 - Investments** – schedule attached

☐ **Schedule C - Income, Loans, & Business Positions** – schedule attached

☐ **Schedule A-2 - Investments** – schedule attached

☐ **Schedule D - Income – Gifts** – schedule attached

☐ **Schedule B - Real Property** – schedule attached

☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or- ☒ **None - No reportable interests on any schedule**

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
()

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed _____
(month, day, year)

Signature _____
(File the originally signed paper statement with your filing official.)

Citizen's Bond Oversight Committee 2014 Measure "J" Financial Report

Measure J Funding	Data as of 6-30-23
Fund 21 Resource 9359	

Starting Balance	
Issue#1	\$69,327,000.00
Issue#2	\$38,880,000.00
Issue #3	\$20,410,000.00
Interest Earned	\$1,171,943.88
Total Project Funding	\$129,788,943.88
April 14, 2021 Board Approved	\$129,589,802.87
Total Unallocated Measure J Balance	\$199,141.01

Measure J Open Projects

Project Numbers	Description	Reallocation April 14, 2021	2022-23 Spending	Total Previous Years Spending	Total Project Expenditures	Encumbered	Total Committed Funds	Project Balance
aaaa	Bond Expense	\$600,075.00	\$17,460.33	\$92,038.35	\$109,498.68	\$0.00	\$109,498.68	\$490,576.32
bbb	Project Management J projects Internal/external	\$1,706,574.00	\$55,411.74	\$887,054.39	\$942,466.13	\$0.00	\$942,466.13	\$764,107.87
233	Reporting for Capital Projects	\$120,000.00		\$119,925.00	\$119,925.00	\$0.00	\$119,925.00	\$75.00
	Safety and Security	\$4,578,969.30	\$1,957,271.92	\$1,898,174.34	\$3,855,446.26	\$0.00	\$3,855,446.26	\$723,523.04
								\$0.00
								\$0.00
266	Cafeteria Tables		\$0.00					\$0.00
207	Security Cameras		\$1,885,607.99			\$0.00		\$0.00
279	Inderkum Fencing		\$2,486.25			\$0.00		
270	Voip Phones		\$0.00					
278	Security Upgrades		\$69,177.68			\$0.00		
281	LGA Athletic Fields	\$2,410,000.00	\$92,756.25	\$0.00	\$92,756.25	\$0.00	\$92,756.25	\$2,317,243.75
267	IHS Softball Complex	\$3,000,000.00	\$157,945.57	\$2,820,391.80	\$2,978,337.37	\$0.00	\$2,978,337.37	\$21,662.63
248	IHS PSP CTE	\$11,500,000.00	\$1,342,547.95	\$10,055,612.27	\$11,398,160.22	\$0.00	\$11,398,160.22	\$101,839.78
	Total Open Projects	\$23,915,618.30	\$3,623,393.76	\$15,873,196.15	\$19,496,589.91	\$0.00	\$19,496,589.91	\$4,419,028.39

Citizen's Bond Oversight Committee 2014 Measure "J" Financial Report

Measure J Funding	Data as of 7-26-23
Fund 21 Resource 9359	

Starting Balance	
Issue#1	\$69,327,000.00
Issue#2	\$38,880,000.00
Issue #3	\$20,410,000.00
Interest Earned	\$1,171,943.88
Total Project Funding	\$129,788,943.88
April 14, 2021 Board Approved	\$129,589,802.87
Total Unallocated Measure J Balance	\$199,141.01

Measure J Open Projects

Project Numbers	Description	Reallocation April 14, 2021	2023-24 Spending	Total Previous Years Spending	Total Project Expenditures	Encumbered	Total Committed Funds	Project Balance
aaaa	Bond Expense	\$600,075.00	\$0.00	\$109,498.68	\$109,498.68	\$17,200.00	\$126,698.68	\$473,376.32
bbb	Project Management J projects Internal/external	\$1,706,574.00	\$0.00	\$942,466.13	\$942,466.13	\$0.00	\$942,466.13	\$764,107.87
233	Reporting for Capital Projects	\$120,000.00	\$0.00	\$119,925.00	\$119,925.00		\$119,925.00	\$75.00
	Safety and Security	\$4,578,969.30	\$0.00	\$3,855,446.26	\$3,855,446.26		\$4,343,143.89	\$235,825.41
281	LGA Athletic Fields	\$2,410,000.00	\$0.00	\$92,756.25	\$92,756.25	\$0.00	\$92,756.25	\$2,317,243.75
267	IHS Softball Complex	\$3,000,000.00	\$0.00	\$2,978,337.37	\$2,978,337.37	\$3,640.63	\$2,981,978.00	\$18,022.00
248	IHS PSP CTE	\$11,500,000.00	\$0.00	\$11,398,160.22	\$11,398,160.22	\$26,774.00	\$11,424,934.22	\$75,065.78
	Total Open Projects	\$23,915,618.30		\$19,496,589.91	\$19,496,589.91	\$535,312.26	\$20,031,902.17	\$3,883,716.13

Citizens' Bond Oversight Committee Meeting

Measure J

Location: American Lakes K-8 School - Flex Meeting Room

Monday, April 24, 2023 - 6:00 p.m.

MINUTES

I. Roll Call

Present: Kathleen Fullerton, David DeLuz, Marjannie Akintinde, Laura Zuniga

Absent: Sumiti Mehta, Erin Naudin, Mariana Sabeniano, Olamide Ojo-Fati, Selah Schoech

Staff Present: Bill Young, Jennifer Mellor and Zenaida Guevara

Chair: Laura Zuniga

Vice Chair: Selah Schoech

Quorum 5 | $\frac{2}{3}$ 6

Meeting called to order by *Laura Zuniga* at 6:02 pm.

II. Communications

A. Welcome/Introductions

III. Public Comments

Presentations from the public are limited to two (two) minutes regarding any item that is within the Committee's subject matter jurisdiction. Please note that Government Code Section 54954.2(a) limits Committee Members' responses to public comments. No Public Comments received.

IV. Information Items

A. **Committee Membership** - Jen reminded committee members that we are still looking for a representative to represent the Senior Citizens and Tax Payer professional.

B. **Form 700** - to be done annually and to submit to Zeny at earliest convenience.

C. **Board of Trustees (Items from Board Meetings)** - annual performance bond was presented to the board. Trustees extended heartfelt thanks to committee members for participating and dedication to Citizen's Bond Oversight Committee.

D. **Measure J Projects and Financial Update** - Jen discussed the financial report for Measure J. We have already spent \$1.7M for the security cameras project with encumbrance bringing total project to \$2.3M. The fencing project at Inderkum High School is moving along, with solar cameras to be installed in key entry points. Member Zuniga wanted confirmation of fencing going around ARC and Library? It was determined that fencing around the perimeter of Inderkum buildings with a single point of entry and having a bell ring at the front desk. Outdoor furnishings purchased were delivered yesterday for additional seating for outdoor space. Jen continued on with Leroy Greene Academy and their athletic fields will have fencing installed around baseball and softball fields. The IHS PSP/CTE project has encumbered the costs in full with its final finishes to the project. Jen shared with members that in June funds were reallocated to the fencing project and will soon be complete, making Measure J, in its entirety complete. Deputy Superintendent mentioned that all of these projects through Measure J came into fruition and helped in building, renovating, modernizing at school sites and including charter schools.

V. Action Items - No Quorum. Tabled until August meeting vote on action items, calendar and officers.

A. **Approve January 23, 2023 Minutes** - Tentatively approved until 1st meeting in August.

B. **Election of Officers, Chair (one yr. term)** - Bill asked if Marjannie was interested, she said yes.

C. **Election of Officers, Vice Chair (one year term)** - Kathleen interested, tabled.

D. **Approve meeting dates for 2023-2024** - Tentatively approved until 1st meeting for vote.

4th Monday of the 2023-2024 School Year

August 28, 2023, October 23, 2023, January 22, 2024, April 22, 2024

E. **IHS Street Improvement (Sub-Committee Review)** - *tabled until next meeting.*

VI. New Business

A. Sub-Committee Review - *follow-up next meeting*

VII. Adjournment - Jen moved to adjourn and Kathleen seconded. Group went on a tour of campus.

Note: Assistance for the Disabled: Please contact the Deputy Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting.

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting
Measure J

Location: NP³ Elementary Library
Monday, January 23, 2023 - 6:00 p.m.

MINUTES

I. Roll Call

Present: Sumiti Mehta, Kathleen Fullerton, Laura Zuniga, Bobby Patel, David Deluz,
Marjannie Akintunde

Public: David Kawada

Absent: Mariana Sabeniano, Olamide Ojo-Fati and Selah Schoech

Staff Present: Jen Mellor, Zeny Guevara

Chair: Laura Zuniga

Vice Chair: Selah Schoech

Quorum 5 | $\frac{5}{6}$

Meeting called to order by Laura Zuniga 6:01 pm

II. Communications

Welcome Introductions - Jen welcomed everyone present to the school site and acknowledged committee members through Zoom. Introduced Bobby Patel of Eide Bailey who will be presenting the Annual Performance Audit Report shortly. After the conclusion of a quick tour of the library and the new 2-story container building, members of this oversight committee can see how money was spent.

III. Public Comments

Presentations from the public are limited to two (two) minutes regarding any item that is within the Committee's subject matter jurisdiction. Please note that Government Code Section 54954.2(a) limits Committee Members' responses to public comments. No public comments received.

IV. Information Items

- A. Committee Membership - we are still accepting applications to fill Senior Citizens' and Taxpayer Organization
- B. Form 700 - we will collect at the end of each year, please complete and submit prior to the next meeting scheduled for April 24, 2023.
- C. Board of Trustees (Items from Board Meetings)
- D. Annual Performance Audit Report - Bobby Patel of Eide Bailly, presented to committee members.
- E. Measure J Projects and Financial Update - financial reports for Subcommittee review will be sent out to committee members via email by Zeny. Review the report and let Zeny know which line items you need supporting documents to review accordingly.

V. Action Items

- A. Approve October 24, 2022 Meeting Minutes
Moved by: Laura Zuniga Seconded by: Kathleen Fullerton
Roll Call: Vote: 5-0

VI. New Business

- A. 2021-2022 Annual Report will be submitted on the February 8th Board Meeting

VII. Adjournment Laura Zuniga moved to adjourn the meeting at 6:20pm and Sumiti Seconded.

Note: Assistance for the Disabled: Please contact the Deputy Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting.

Measure J

Citizens' Bond Oversight Committee Subcommittee Project Audit Report

Project: IHS Street Improvement

Site Inspection Date: _____

Records Inspection Date: 3/10/23

Project Summary:

This project was improvements to New Market Drive as a result of the construction of the Aquatic Complex.

Site Inspection:

Records Inspection:

I inspected the one invoice on March 10, 2023 and found that the amount spent was as agreed to (not to exceed 25% of total costs). The spending was appropriate and as authorized.

Respectfully Submitted,

Laura Zuniga

COMMITTEE MEMBER
Measure J
NUSD Citizen's Bond Oversight Committee

COMMITTEE MEMBER
Measure J
NUSD Citizen's Bond Oversight Committee

Measure J Standing Sub-Committees

Open Projects	Project No.	Member 1	Member 2	Member 3	Project Review Date
Star Academy	201	David Kawada	Kathleen Fullerton	Erin Naudin	12/19/18
Bannon Creek Upgrades	208	David Kawada	Sumiti Mehta		12/19/18
Lighting Upgrades	210	Christopher McGreal	Erin Naudin		4/26/19
Leroy Greene Academy	211	David Kawada			4/11/19
Two Rivers Library	215	Christopher McGreal	Mariana Corona		4/9/19
Natomas High School CTE	214	Bob Moreno	Jason Vitaich		4/29/19
Discovery High Culinary	217	Christopher McGreal	David DeLuz		4/19/19
Westlake Charter K-8	202	David DeLuz	Bob Moreno	Christopher McGreal	8/19/19
Heron	212	Erin Naudin	Sumiti Mehta		6/6/19
Natomas Park	218	Erin Naudin	David DeLuz		6/6/19
Annual Report & Audit		Christopher McGreal	Kathleen Fullerton		12/19
NP3 new building	222	David Kawada	David DeLuz		6/17/19
Paso Verde soft costs	227	Christopher McGreal	David DeLuz		David DeLuz
Safety & Security (WRE Hardscape, LGA fence, Prop 39 lighting		Kathleen Fullerton			6/6/19

IHS & NHS Weight rooms	246 & 247	Mariana Sabeniano			6/10/19
Jefferson Modernization	255	David Kawada			9/20/20
NHS Dance Room	256	Kathleen Fullerton			11/13/19
IHS Athletic Field	add next meeting				
NHS Athletic Field	262	Mariana Sabeniano			3/12/22
Dark Fiber	234	David Kawada			4/7/22
District/Joint Aquatic Intersection (IHS Street Improvement)	261	Laura Zuniga			3/10/23
IHS PSTC	248				
IHS Softball/Baseball	267				
K-8 Conversion Design	add next meeting				David DeLuz